

VALIDATE: Privacy Notice

Data protection

In the course of completing this application document, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the UK General Data Protection Regulation and associated data protection legislation.

How we use your data

We will use your data to: assess your application, register you as a member of the VALIDATE Network, and send you information about Network activities.

We are processing your data for this purpose/these purposes only because you have given us your consent to do so, ticking the box acknowledging reading the terms of this privacy notice and signing the membership application form. You can withdraw your consent at any time by contacting us at VALIDATE@ndm.ox.ac.uk. In this event, we will stop the processing as soon as we can. However, this will not affect the lawfulness of any processing carried out before your withdrawal of consent.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

Who has access to your data?

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

We may share your data with companies who provide services to us, such as for the following reasons:

1. Service providers necessary for the organisation and delivery of VALIDATE in-person events, such as the VALIDATE Annual Meeting. These include accommodation, hotel, and travel booking service providers
2. Technology systems providers, including cloud and database providers, and related consultants

These companies are required to take appropriate security measures to protect your data in line with our policies. We do not allow them to use your data for their own purposes. We permit them to process your data only for specified purposes and in accordance with our instructions.

We may also share your data with the following organisations for the reasons indicated:

1. The VALIDATE [Network Management Board](#) and [Management Team](#). Details of current and former NMB and MT members can be found on the VALIDATE Network website. This allows us to:
 - a. Assess, award and administer funding (e.g. your pump-priming application and associated documents (such as CV) enable our Network Management Board and/or Management Team to fairly review and compare applications and award funding) or set up a relevant training or mentoring opportunity for you on your request
2. The VALIDATE [Core Team](#), with members based at the University of Oxford, UK, and University of Stellenbosch, South Africa. Details of current Core Team members can be found on the VALIDATE Network website. This allows us to:
 - a. Provide our service (e.g. using your email address to keep you up to date with relevant Network activities and updates, and to respond to queries)
 - b. Assess and advance VALIDATE aims (e.g. collecting the gender of our members enables us to assess equality within our Network; your institute and country help us measure our membership reach; surveys help us improve the Network)
3. Our funders, the Medical Research Council and Bill & Melinda Gates Foundation, to allow us to report accurate Network statistics (including a membership list)

Where we share your data with a third party, we will seek to share the minimum amount necessary.

Retaining your data

We will retain your data for 7 year(s) after the end of the VALIDATE Network, in order to satisfy any legal, accounting and reporting requirements.

Security

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the [University's Information Security website](#).

Where we store and use your data

We store and use your data on University premises, in both a manual and electronic form.

Electronic data may be transferred to, and stored at, a destination outside the United Kingdom (UK), for example, when accessed by Core Team members based at the University of Stellenbosch through University of Oxford systems or our third party technology systems providers, or transferred to the NMB and/or Management Team for review through our third party technology systems providers.

Such transfers will only take place if one of the following applies:

- the country receiving the data is considered by the UK to provide an adequate level of data protection;
- the organisation receiving the data is covered by an arrangement recognised by the UK as providing an adequate standard of data protection;
- the transfer is governed by approved contractual clauses;
- the transfer has your consent;
- the transfer is necessary for the performance of a contract with you or to take steps requested by you prior to entering into that contract; or
- the transfer is necessary for the performance of a contract with another person, which is in your interests.

Your rights

Information on your rights in relation to your personal data are explained [here](#).

Contact

If you wish to raise any queries or concerns about our use of your data, please contact us at VALIDATE@ndm.ox.ac.uk.